

INFORMATION REQUIRED FOR SEPTIC APPLICATIONS

Florida Department of Health in Santa Rosa County

1. If you are building a house, check with Santa Rosa Building Inspections (850-981-7000) to ensure that all permit requirements are met for your structure. Check also with Planning and Zoning (850-981-7000) to determine how your property is zoned. This affects whether or not you can place a mobile home on your vacant lot or whether or not you have to purchase a commercial operating permit for a structure that is zoned commercially/industrially. Also visit:
<http://www.santarosa.fl.gov/developmentservices/residential.cfm>
2. Check with you Water Company to see if public sewer is available. If sewer is available, we cannot sell you a permit for a septic system.
3. If you are not the owner of the property, you will need a letter from the owner allowing you to be the agent.

TANK ABANDONMENT

COST: \$102

Permit is good for 90 days

NEW SYSTEM PERMIT

Site Cost: \$349

Permit Cost: \$130

Total: \$479

Permit is good for 1.5 years; site evaluation is good for 6 months

- ✓ Plot Plan drawn to scale showing exact dimensions, signed and dated
- ✓ Floor plans – showing exact dimensions
- ✓ Complete Property ID# (19 digits)
- ✓ Legal description (Deed or Survey)
- ✓ Complete Street Address

EXISTING SYSTEM or MODIFICATION PERMIT

Cost: (\$35 - \$367)

Price varies depending on system impact

Permit is good for 1 year

- ✓ Septic tank pump-out letter from contractor *may* be required
- ✓ Plot Plan drawn to scale showing exact dimensions, signed and dated
- ✓ Floor plans – showing exact dimensions
- ✓ Complete Property ID# (19 digits)
- ✓ Legal description (Deed or Survey)
- ✓ Complete Street Address

REPAIR PERMIT

Site Cost: \$222

Permit Cost: \$130

Total: \$352

Permit is good for 90 days; site evaluation is good for 6 months

- ✓ Septic tank pump-out letter from contractor
- ✓ Plot Plan with the outside dimensions of property – does not have to be to scale
- ✓ Complete Property ID# (19 digits)
- ✓ Legal description (Deed or Survey)

REQUIREMENTS FOR SITE DRAWING

A plot plan **drawn to scale** should show the following features:

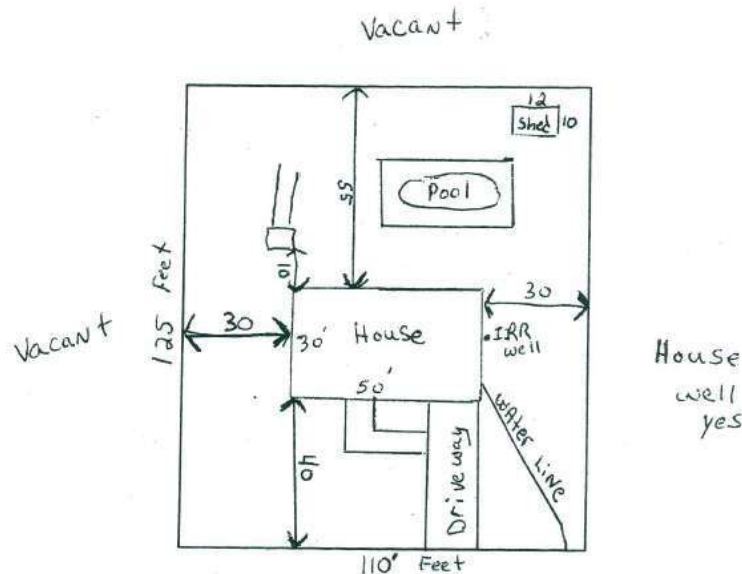
1. Property boundaries with dimensions
2. Location of the septic tank and drainfield with distances to structures and property lines
3. Location of existing structures and proposed structures
4. Location of wells on property or within 100 feet of your property boundaries
5. Location of septic tanks and drainfields within 100 feet of your property boundaries
6. Location of driveways, parking areas and sidewalks
7. Location of all water supply lines, storm water retention ponds, swales and drainage ditches, surface water (ponds, lakes, oceans, bays, bayous, and canals)
8. Sign and date

****SET BACKS FROM ANY PART OF SEPTIC TANK****

1. 75' from any private well or 50' from any non-potable well
2. 100' from a limited use non-community well or 200' from any public well
3. 5' from any structure, building, pavement or property line
4. 10' from water lines and 100' from surface water

Example Site Drawing (to scale)

**** ** If property is more than 5 acres – one acre can be drawn to scale. Also you will need an aerial view from the Property Appraiser's Office – then show where the one acre is on the aerial view sheet.**



Name of the road

1 = 40 SCALE

REMEMBER!

- ✓ Please check your plot plan to make sure it is to scale and all items are represented.
- ✓ Sign and date the drawing.

****Incomplete or unacceptable site drawings will result in delays in processing your application!**

Thank you!

Environmental Health

Florida Department of Health in

Santa Rosa County

850-983-5275

Call Lisa Schofield for details if you would like to pay over the phone

Main email address is - EHealth@flhealth.gov

FLORIDA DEPARTMENT OF HEALTH LICENSED SEPTIC TANK CONTRACTORS

Santa Rosa

AAA Thompson's Septic – 994-8221	BST Installation – 939-3186 or 982-7620
Carter & Sons Septic – 994-4008	Casey Septic Tank – (251) 867-5950
Emerald Coast Plumbing & Septic – 994-3976	Joseph Reader – 554-0591
Jr. Peaden Septic – 623-5634	Mr. Rooter (Pump tanks only) – 995-0820
O. C. Peaden Septic – 994-5917	Odom Environmental Services – 554-6046
P & P Septic (Pump tanks only) – 623-9365	Superior Environmental – 1-850-689-8684
Reed's Septic & Plumbing – 981-2356 or 232-5638	WPR, Inc. – 626-7777

Escambia

Anthony's – 477-2232	Boyettes's – 944-5536
Chavers Septic – 474-1966	Clyde's Septic – 453-2982
Economy Septic Services – 968-5130	Ensley Septic – 476-9610
Johnson Septic – 850-327-4988	NASSEF (Alt. Septic and Sewage Systems) – 484-2700
Ron's Septic – 944-3899	Root-A-Sewer – 944-0705
Southern Septic Services – 587-4330 or 1-800-237-9223	

Okaloosa

William Arnett – 682-8882	Florida Septic – 837-7200
Fowler's Septic – 682-5233	Rogers-Grant Septic – 682-4021
Superior Septic – 994-7200	Wilkinson Septic – 682-4832
Willie Harmon – 243-8047	Zeb Watts Septic Tank Underground, Inc. – 682-4832

Walton

Windham Septic Service – 835-3356

IMPORTANT NUMBERS

Addressing – 981-7000	Building Department – 981-7000
Clerk of Courts – 983-1973	Environmental Control – 981-7090
Midway Annex – 934-8099	Milton EH Office – 983-5275 or 983-5200 x. 167
Property Appraiser – 983-1880	Records Research – 983-1966
Zoning – 981-7000	

WATER COMPANIES

Bagdad-Garcon – 623-8508	Berrydale – 675-6086	Chumuckla – 994-3001
City of Milton – 983-5401	East Milton – 623-8750	Garcon Utilities – 623-6774
Gulf Breeze – 934-5110	Holley-Navarre – 939-2427	Jay – 675-4556
Mount Carmel – 675-6174	Midway – 932-5188	Navarre beach – 981-8888
Pace – 994-5129	Point Baker – 623-4545	South Santa Rosa – 934-5110



STATE OF FLORIDA
DEPARTMENT OF HEALTH
ONSITE SEWAGE TREATMENT AND DISPOSAL
SYSTEM
APPLICATION FOR CONSTRUCTION PERMIT

PERMIT NO. _____
DATE PAID: _____
FEE PAID: _____
RECEIPT #: _____

APPLICATION FOR:

☐ New System ☐ Existing System ☐ Holding Tank ☐ Innovative
☐ Repair ☐ Abandonment ☐ Temporary ☐ _____

APPLICANT: _____

AGENT: _____ TELEPHONE: _____

MAILING ADDRESS: _____

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TO BE COMPLETED BY APPLICANT OR APPLICANT'S AUTHORIZED AGENT. SYSTEMS MUST BE CONSTRUCTED BY A PERSON LICENSED PURSUANT TO 489.105(3) (m) OR 489.552, FLORIDA STATUTES. IT IS THE APPLICANT'S RESPONSIBILITY TO PROVIDE DOCUMENTATION OF THE DATE THE LOT WAS CREATED OR PLATTED (MM/DD/YY) IF REQUESTING CONSIDERATION OF STATUTORY GRANDFATHER PROVISIONS.

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PROPERTY INFORMATION

LOT: _____ BLOCK: _____ SUBDIVISION: _____ PLATTED: _____

PROPERTY ID #: _____ ZONING: _____ I/M OR EQUIVALENT: [Y / N]

PROPERTY SIZE: _____ ACRES WATER SUPPLY: [] PRIVATE PUBLIC [] <=2000GPD [] >2000GPD

IS SEWER AVAILABLE AS PER 381.0065, FS? [Y / N] DISTANCE TO SEWER: _____ FT

PROPERTY ADDRESS: _____

DIRECTIONS TO PROPERTY: _____

BUILDING INFORMATION

☐ RESIDENTIAL

☐ COMMERCIAL

Unit No	Type of Establishment	No. of Bedrooms	Building Area Sqft	Commercial/Institutional System Design Table 1, Chapter 64E-6, FAC
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____

☐ Floor/Equipment Drains ☐ Other (Specify) _____

SIGNATURE: _____ DATE: _____

APPLICATION INFORMATION

DATE: _____

APPLICATION NUMBER: _____

NAME OF APPLICANT: _____

CHECK WITH YOUR WATER COMPANY & ZONING – REMEMBER FEES ARE NOT REFUNDABLE

Is sanitary sewer available? Yes or No Connection to sewer must occur within 365 days of availability.

For Existing & Repairs – When was system installed? _____ Occupied by tenant? _____

Do you have pets? Yes or No They must be restrained during inspection.

Is this property zoned industrial manufacturing? Yes or No

Will you have an irrigation system? Yes or No Will you have an irrigation well? Yes or No

Will the structure be served by a public water system or private well? Public Water _____ Private Well _____

If private well, answer the following: Will it serve 2 or more rental units? Yes or No

Will it serve a business? Yes or No

If the answer was yes to either of the two preceding questions, please consult with Limited Use Public Water Coordinator prior to continuing.

Do you plan to put in a pool? Yes or No Do you have an existing pool? Yes or No

Are there any structures on adjacent properties? Yes or No

Do you plan to have any outbuildings such as separate garage, workshop, or storage building? Yes or No

Do you have any existing outbuildings such as separate garage, workshop, or storage building? Yes or No

Are there any recorded easements on your property? Yes or No

Does your property slope? Yes or No

Would you like a separate laundry system? Yes or No If Yes, indicate location of both on plot plan.

Are there any drainage features, surface waters, filled areas, or jurisdictional wetlands located on/or adjacent to your property? Yes or No

Are there any underground utilities near the septic tank test site? Yes or No

Do your neighbors have a septic tank, well, wetlands or surface waters within 100 feet of you property? Yes or No

Are there any public well within 200 feet of your property? Yes or No

All questions marked yes must be shown on the plot plan.

Signature: _____ Date: _____

Permit Application Number

Scale: Each block represents 10 feet and 1 inch = 50 feet.

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are no margins, text, or other markings on the page.

Notes: _____

Site Plan submitted by: _____

Plan Approved _____ Not Approved _____ Date _____

By _____ County Health Department

DH 4015, 08/09 (Obsoletes previous editions which may not be used) Incorporated: 64E-6.001, FAC
(Stock Number: 5744-002-4015-8)